



State of New Mexico Office of the State Auditor

CONSTITUENT SERVICES
(505) 476-3821

MEMORANDUM

Date: November 16, 2020
To: Stakeholders of the Office of the State Auditor
From: State Auditor Brian S. Colón, Esq., CFE
Re: Electronic Report Submission

The Office of the State Auditor (OSA) continues to wish you all the best during the ongoing COVID-19 pandemic, and we are grateful for your diligent efforts to adapt to unprecedented circumstances while continuing to uphold the highest standards of accountability and transparency in government.

In light of the Public Health Order issued by the New Mexico Department of Health on November 13, 2020 (the “Public Health Order”), the OSA is temporarily waiving the requisite submission of hard copies of reports in favor of requiring fully electronic report submission until further notice. The Audit Rule, at 2.2.2.9(A)(3) NMAC and 2.2.2.9(B)(1) NMAC, provides “[a]n organized bound hard copy of the report shall be submitted for review by the OSA...”, and “[t]he IPA shall deliver to the state auditor a hard copy of the audit report for review by 5:00 p.m. on the day the report is due.” However, to comply with the Public Health Order, until further notice all report submissions shall be fully electronic to ensure timely processing and prompt service to all stakeholders. If a hard copy has already been submitted, electronic submission is required to complete the review process.

All other report submission requirements shall remain unaltered and the process shall not vary other than as described in this Memorandum – i.e., any reference to required submission of any hard copy in the Audit Rule shall be deemed to require electronic submission in lieu of any hard copy until further notice. This temporary substitution does not amend the Audit Rule, it merely serves as a vehicle to navigate these unanticipated circumstances and promote compliance with the Public Health Order. All electronic submissions shall be sent to reports@osa.state.nm.us.

If you have any questions do not hesitate to contact Joe Cruz at Joe.Cruz@osa.state.nm.us. We are honored to have the opportunity to work with all of our stakeholders to address your concerns and better serve the public.

Thank you.